

WROTHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING, HELD ON WEDNESDAY 3rd July 19 IN THE WROTHAM PAVILION, HIGH STREET, WROTHAM

Present: P Gillin (Chairman) H Rayner, C Mills, & Mrs B Jackson

In Attendance: Lesley Cox (Clerk), Roy Barry and Angela Boulden.

1. **Apologies for absence:**

Cllr's Coffin, Betts, Beach, Denton & Mrs Parker

2. **Attendance Register**

The register was signed and the following declarations of interests noted.

All Meetings

Cllr's Gillin, Rayner, Betts, Beach, Denton & Mrs Jackson members of Keep Borough's Green

Cllr Beach member of the St George's Bell Ringers

Cllr Gillin member of Friends of Wrotham & Wrotham Xmas Lights

Cllr Mills chairman of Friends of Wrotham

Cllr's Rayner, Gillin & Mrs Jackson (committee member) members of Friends of St George's

Cllr Rayner member of St George's Church of England Wrotham

Cllr Rayner retired member of the Baltic Exchange Ltd

Cllr Rayner life member of the National Trust

Cllr's Rayner & Beach members of Kent Association of Change Ringers

Cllr Rayner assistant Village Magazine Deliverer

Cllr Rayner life member of the Royal National Lifeboat Institute

Cllr Mrs Jackson member of Wrotham Fireworks

Cllr's Rayner, Gillin, Beach, Denton & Mrs Jackson members of the Campaign for the Protection of Rural England – WPC corporate member

Cllr Gillin committee member of Tonbridge & Malling branch of the Campaign for the Protection of Rural England.

Cllr Coffin firework provider for Wrotham

Cllr Mills Village Magazine Editor

Cllr Betts trustee of Tonbridge & Malling Leisure Trust

Cllr Mills committee member of Wrotham Music Festival

Cllr Mills director of charity, Good Food Matters.

Cllr Rayner Conservative Party Member

Cllr Rayner Member of Tonbridge & Malling Conservative Party Executive & Management Committees

3. **Minutes**

The minutes of the meeting held on 5th June 19 were proposed by Cllr Rayner, seconded by Cllr Mills and agreed and signed as a correct record by the Chairman.

4. **Reports from PCSO and or Community Warden**

No Reports

5. **Public Question Time**

Mr Barry raised a number of incidents of verge encroachment on to Kent County Council land. It was agreed that Mr Barry send photographs to the Clerk for inclusion in a document for Cllr Rayner to present to Andrew Loosemore the Assistant Director of Kent Highways at their meeting scheduled for Monday 15th July 19.

6. **Nepicar Layby – Stopping Up Order**

Kent County Council Highways Officers have had a re-think on the closure of the Nepicar Layby and are against the loss of a lorry parking facility. Background information on the problems associated with the area and the fact that all the facilities required to service a

lorry parking area were removed over 30years ago with the intention of closing the area, to be emailed to Cllr Rayner to be discussed at the meeting with Andrew Loosemore. The request from Invicta Law for authorisation to increase their budget on the consultation process for the Stopping Up Order from £500 to £1K to be subject to the outcome of the above meeting.

7. Village Streetlights

The condition of the parish streetlights is deteriorating; it was proposed that Cllr Gillin undertake an audit with the view to costing the replacing of all stock within the conservation with heritage LED lights and elsewhere within the parish with standard LED lights. The appropriate officer at KCC to be contacted to enquire as to whether we would be permitted to buy into their scheme for replacement LED as an alternative quote. Two units have already been identified as requiring immediate attention.

8. Wrotham – Public Toilets

The ongoing funding will fall on the parish to raise through our precept; the general consensus is that this will prove too costly for parishioners. We have yet to receive any responses from the article placed in the parish magazine. Due to the small number of members present it was recommended that any decision be deferred until the August meeting.

9. Reports if any from County Cllr and or Borough Cllr

Borough Council Harry Rayner

Platt PC has requested the assistance of Les Henry Associates with a Highways issue at Wrotham Heath. Cllr Gillin confirmed that Mr Henry's work for the Parish Alliance in respect of the Local Plan is complete.

10. Reports from various Committees

Grounds

Substantive works have been undertaken at the Skate Park in advance of the imminent school summer holiday break.

Buildings

No report

Highways

KCC officer Neil Tree has confirmed that he will run the project to replace the High Street pavements and that KCC will fund the difference between the actual cost and WPC's budget to ensure that the works can be undertaken to the highest specification.

Crime & Disorder

No Report

Finance

No Report

Planning

No Report

Skate Park

No Report

Website

No report

Youth

No Report

KALC

The last meeting focused on the Local Plan, update available in the Parish Magazine

PPP

No Report

CPRE

No Report

11. Correspondence Received

Proud Events	Request to meet with Parish Councillors to discuss the Southbeats Festival Previously emailed	Meeting arranged for 4.00pm on the 12 th July 19. Cllr Beach to represent WPC
Planning Resource	Planning Issue 2093	For Information

12. Financial Matters

i. Cheques for approval and signature

It was proposed by Cllr Gillin, seconded by Cllr Rayner and resolved that the following accounts be passed for payment:

Payable To	Invoice Details	Amount	Cheque No
Keep Boroughs Green	Recovered Costs Repayment Land Law Solutions Receipt below refers	£25,527.64	BAC 11/06/19 12/06/19
J Malone	Pavilion Deposit Refund	£50.00	BAC 17/06/19
Tim Powell	CPA Inspections x 5 Village Bins x 3 Litter Picking Open Spaces Maintenance / CPA Repairs / General Works All Areas / Reinstate Cricket Field Gate Access Skate Park Maintenance Generator Fuel – receipt attached *	50.00 30.00 99.00 111.00 148.00 7.00 £445.00	BAC 21/06/19
D Deadman	Pavilion Deposit Refund	£100.00	BAC 25/06/19
R Peirce	Pavilion Deposit Refund	£50.00	BAC 25/06/19
Tim Powell	CPA Inspections x 3 Village Bins Litter Picking Opens Spaces Maintenance – weeding – general clearance all areas – rubbish burning Total	30.00 10.00 37.00 92.50 £169.50	BAC 28/06/19
Peter Barden	Open Spaces Maintenance / Litter Pick / rubbish burning / general	180.00	BAC 28/06/19

	clearance all areas / CPA equipment repair Skate Park Maintenance Burial Ground Maintenance Total	96.00 96.00 £372.00	
Bailey Music Ltd	Pavilion Deposit Refund	£50.00	BAC 01/07/19
Lesley Cox	Salary June 19 deductions include pension contribution Telephone Total	1,921.37 20.00 £1,941.37	BAC
HM Revenue & Customs	PAYE / NI June 19	£758.79	BAC
KCC Pension Fund	Pension Contribution June 19	£725.28	BAC
Borough Green PC **	Skate Park Weekdays – Saturday Inspections May 19	£98.00	BAC
Four Seasons Gardens Ltd *	Grounds Maintenance Contract 3 rd Instalment 2019/20 Incl backdated price increase April/May	£396.91	BAC
Viking *	Toilet Rolls / Stamps / Air Freshener (St George's Hall)	£144.89	BAC
Harrison Grant	T&MBC Local Plan Les Henry – Technical Appraisal – Assessment of M26 slip road merges and diverges at Junction 2a Total Local Parishes to contribute	£600.00	BAC
Harrison Grant *	Southbeats Festival Premises License Hearing – preparation, attendance and travel Keep Boroughs Green Contribution below refers	£3,193.10	BAC
Streetlights *	Column 10, West Street – Disconnection and removal	£264.00	BAC
NKCS *	Contract Cleaning Services May 19 St George's Hall to contribute	£1,074.81	BAC
J Blewer & Son Ltd *	Skate Park Material *** St George's Hall Material Total	234.36 201.80 £436.17	BAC
North & West Kent Citizens Advice	Donation agreed 5 th June 19	£200.00	BAC
Metro Bank Account Transfer	Screwfix * Recorded postage fee Replacement Pavilion Gate Padlock NDC Rubble Mate – to be returned Skate Park *** Clear Sealant x 3 Account Charges Total	.83 18.99 19.98 29.97 5.90 £75.67	BAC

- * denotes items including VAT
- ** denotes 22.3% to be reimbursed
- *** denotes 73.3% to be reimbursed

Payments made by Direct Debit / Standing Order Since Previous Meeting 05th June 19

Eon	Pavilion Gas	£54.95	12/06/19
Eon	Pavilion Electricity	£110.11	
EoN	Multi-Court Electricity	£13.18	13/06/19
EoN	Street Lighting Supply	£351.05	17/06/19
T&MBC	Burial Ground Rates	£51.00	20/06/19
BT Group	Parish Email	£7.50	24/06/19
KCC	West Street Car Park Quarterly Rental	£1,125.00	
T&MBC	West Street Car Park Rates	£125.00	01/07/19

ii. Bank Reconciliation for sign off

The following account balances were checked, agreed and signed by Cllr Rayner

BANK ACCOUNT BALANCES as at 05th June 19

ACCOUNT	BALANCE
Current	£593.00
Business Reserve	£1,666.46
Business Savings	£44,146.23
Community Skate Park	£1.00
CCLA Parish Fund	£39,925.56
CCLA Community Fund	£125,914.06
TOTAL	£212,246.31

13. Date of next Parish Council Meeting

The date for the next meeting was proposed for the 7th August 19 at 7.30pm, the date for the interim planning meeting to be advised.

14. Planning Committee to Consider

1. Applications received

Application Number	Address	Details	Parish Council Recommendation
TM/19/015057/FL	Oakfield Wrotham Hill Road	Provision of 40m x20m equestrian ménage with silica sand and rubber topping	No Objections

i. Notifications of Decisions

Application Number	Address	Details	Decision
TM/19/00760/FC	The Pot House Gravesend Road	Felling License Consultation: The Pot House Gravesend Road	No Objections

2. Correspondence Received

T&MBC Planning List 'B' No's 19/23, 19/24, 19/25 & 19/26

The meeting closed at 8.40pm

.....Chairman

.....Date