

WROTHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING,
HELD ON WEDNESDAY 04th April 18 at 7.00pm
IN THE WROTHAM PAVILION, HIGH STREET, WROTHAM

Present: P Gillin (Chairman), K Denton, H Rayner, C Mills, & Mrs B Jackson

In Attendance: Lesley Cox (Clerk) & B Saunders

1. **Apologies for absence:**

Cllr's Coffin, Betts, Beach & Mrs Parker

2. **Attendance Register**

The register was signed and the following declarations of interests noted.

All Meetings

Cllr's Gillin, Rayner, Betts, Beach, Denton & Mrs Jackson members of Keep Borough's Green

Cllr Beach member of the St George's Bell Ringers

Cllr Gillin member of Friends of Wrotham & Wrotham Xmas Lights

Cllr Mills chairman of Friends of Wrotham

Cllr's Rayner, Gillin & Mrs Jackson (committee member) members of Friends of St George's

Cllr Rayner member of St George's Church of England Wrotham

Cllr Rayner retired member of the Baltic Exchange Ltd

Cllr Rayner life member of the National Trust

Cllr's Rayner & Beach members of Kent Association of Change Ringers

Cllr Rayner assistant Village Magazine Deliverer

Cllr Rayner life member of the Royal National Lifeboat Institute

Cllr Mrs Jackson member of Wrotham Fireworks

Cllr's Rayner, Gillin, Beach, Denton & Mrs Jackson members of the Campaign for the Protection of Rural England – WPC corporate member

Cllr Gillin committee member of Tonbridge & Malling branch of the Campaign for the Protection of Rural England.

Cllr Coffin firework provider for Wrotham

Cllr Mills Village Magazine Editor

Cllr Betts trustee of Tonbridge & Malling Leisure Trust

Cllr Mills committee member of Wrotham Music Festival

Cllr Mills director of charity, Good Food Matters.

Cllr Rayner Conservative Party Member

Cllr Rayner Member of Tonbridge & Malling Conservative Party Executive & Management Committees

3. **Minutes**

The minutes of the meeting held on 07th March 18, were proposed by Cllr Mrs Jackson, seconded by Cllr Gillin and agreed and signed as a correct record by the Chairman. The minutes of the planning meeting held on the 20th March 18 were proposed by Cllr Rayner, seconded by Cllr Mills agreed and adopted as part of the proceedings of this Council.

4. **Public Question Time**

Mr Saunders enquired whether Circle Housing could be held to account in any way in view of their maladministration of St George's Court. The much need resource for the elderly has now been empty for 4 years and following the refusal of the planning application to intensively redevelop the site, and the subsequent withdrawal of the application to remove the covenant the organisation has not progressed redevelopment and appears content to let the complex fall into rack and ruin.

Members were of the opinion that there was no effective practical way this could be accomplished.

5. **Re-Adoption of Standing Orders, Risk Assessment & Financial Analysis**

It was proposed by Cllr Denton, seconded by Cllr Mills and agreed unanimously that the documents be adopted without amendment.

6. Donation – Thank you

Following the generous donation of 500 pieces of crockery and a 40 piece cutlery set for use by the village, it was agreed unanimously that Jenny Hill should be presented with a bouquet of flowers and a thank you be included in the next WPC article in the parish magazine.

7. West Street Car Park – decision to apply to meet KCC Property Services view to long lease or purchase this asset. Nepicar Layby – decision to apply to meet KCC Property Services view to purchase this asset.

In order to facilitate the above the proposal from Cllr Gillin, seconded by Cllr Mills to arrange a meeting of all Parish Council Members with Mark Cheverton of KCC Property Services, was agreed unanimously.

8. Correspondence Received

Correspondent	Details	Action
KALC	Refresh of Kent Joint Municipal Waste Management Strategy http://www.kent.gov.uk/_data/assets/pdf_file/0005/79358/Kent-Joint-Municipal-Waste-Management-strategy-consultation.pdf Previously emailed Government consultations on the National Planning Policy Framework & Developer Contributions https://www.gov.uk/government/news/prime-minister-launches-new-planning-rules-to-get-england-delivering-homes-for-everyone There are two Government consultations which seek views on: 1) reforming developer contributions to affordable housing and infrastructure; and 2) text of the National Planning Policy Framework. The 2 consultations can be accessed via the following link https://www.gov.uk/government/collections/national-planning-policy-framework-and-developer-contribution-consultations . Previously emailed	Individual email responses to paldeep.bhatti@kentp.org.uk by 5pm 27 th April 18 Online consultation deadline for both consultations is the 10 th May 18. Cllr Gillin to draft response for WPC.
Citizens Advice North & West Kent	Request for donation £100.00 donated in 2017-18 Previously emailed	Proposal by Cllr Denton, seconded by Cllr Mills to donation £200.00 was agreed unanimously
T&MBC Beverley Emmerson	Y2 Crew request for financial support Wrotham Fireworks has already agreed a donation of £500.00 via WPC Previously emailed	Proposal by Cllr Rayner, seconded by Cllr Mills to contribute £500.00 was agreed unanimously
Andy Bracy	Confirmation that the parking / vehicle access issues in St Mary's Road has been added for investigation as part of the parking phased programme. Previously emailed	For Information Clerk to progress with JTB
Planning Resource	Planning Issue 2068	For Information
SLCC	The Clerk Vol 49 No 2 March 18	For Information
CPRE	Countryside Voice Spring 18	For Information

9. Financial Matters

- i. Bac payments for approval and signature

It was proposed by Cllr Gillin, seconded by Cllr Denton and resolved that the following accounts be passed for payment:

Payable To	Invoice Details	Amount	Cheque No
Tim Powell	Village Bins CPA Inspections Litter Picking Gritter Maintenance / Cleaning Open Spaces Maintenance Pavilion Maintenance Lych Gate Weeding / Tidying Total	10.00 20.00 37.00 111.00 55.50 37.00 55.50 £326.00	BAC 09/03/18
Peter Barden	Pavilion Maintenance Lych Gate Weeding / Tidying Open Spaces Maintenances Total	24.00 36.00 132.00 £192.00	BAC 09/03/18
Tim Powell	Village Bins CPA Inspections Litter Picking Gritter Cleaning Invoice omitted from previous invoice Gritter Repair / Welding Replacement gritter chain – invoice attached * Generator Fuel – invoice attached * Open Spaces Maintenance Burial Ground Maintenance Skate Park Maintenance *** Total	10.00 30.00 37.00 5.00 204.25 24.99 7.00 74.00 74.00 148.00 £614.24	BAC 16/03/18
Peter Barden	Skate Park Maintenance *** Open Spaces Maintenance Burial Ground Maintenance Total	96.00 48.00 48.00 £192.00	BAC 16/03/18
Tim Powell	CPA Inspections Litter Picking Village Bins Skate Park Repairs *** Fuel receipt attached * Open Spaces Maintenance Burial Ground Maintenance St George's Hall Maintenance Winter Maintenance / Completion of Gritter Repairs Total	30.00 37.00 10.00 148.00 7.00 55.50 55.50 37.00 120.25 £500.25	BAC 23/03/18
Peter Barden	Skate Park Repairs ***	£192.00	BAC 23/03/18
Tim Powell	CPA Inspections Village Bins Litter Picking Skate Park repairs *** Collection & Delivery to storage of donated metal for Skate Park *** Pavilion Maintenance St George's Hall Repairs Total	20.00 10.00 37.00 148.00 55.50 74.00 18.50 £363.00	BAC 28/03/18
Peter Barden	Skate Park repair	£96.00	BAC 28/03/18
Lesley Cox	Salary March 18 deductions include pension contribution Telephone	1,255.75 20.00	BAC

	PC Virus Protection Annual Fee	49.95	
	Pavilion Tiles / Grout / Edging Strip *	56.20	
	Skate Park ***		
	Zinc Galvanising Spray 400ml x 10 *	40.00	
	B_I_N Primer 1ltr *	19.99	
	Open Spaces		
	2-Part Epoxy Adhesive *	5.25	
	St George's Hall		
	ASD 4-Pin Bulb *	5.98	
	Total	£1,453.12	
HM Revenue & Customs	PAYE / NI March 18	£324.74	BAC
KCC Pension Fund	Pension Contribution March 18	£423.24	BAC
Borough Green PC **	Skate Park Weekdays – Saturday Inspections March 18	£105.84	BAC
Four Seasons Gardens Ltd *	Grounds Maintenance Contract 1 1 st Instalment 2018-19	£379.81	BAC
NKCS *	Hall / Pavilion Cleaning St George's Hall to contribute	£1,126.58	BAC
TJB Brooker *	Hedge Cutting – Tractor Frail	£288.00	BAC
Phoenix Fireworks *	2018 Display Deposit	£1,440.00	BAC
Action with Communities in Rural Kent	Membership 2018/2019	£50.00	BAC
Streetlights *	CPA CCTV camera clean quarterly	£49.50	BAC
Kent Aluminium (DIY) Ltd *	Pavilion Salt Bin / Gritter Keys	£29.88	BAC

* denotes items including VAT

** denotes 22.3% to be reimbursed

*** denotes 73.3% to be reimbursed

Payments made by Direct Debit / Standing Order Since Previous Meeting 07th March 18

Haymarket Publishing	Planning Resources Subscription	£195.00	06/03/18
Eon	Pavilion Electricity	£113.07	14/03/18
South East Water	Burial Ground Metered Water	£26.11	15/03/18
South East Water	Pavilion Metered Water	£276.27	
South East Water	Allotment Metered Water	£42.79	
Eon	Parish Street Lighting	£311.33	15/03/18
BT Group	Parish Email	£5.00	22/03/18
Eon	Pavilion Gas	£102.11	27/03/18
Eon	Multi-Court Electricity	£22.56	28/03/18
Vodafone	Pavilion CCTV Data Simm	£15.00	29/03/18
T&MBC	West Street Car Park	£116.31	03/04/18

ii. Bank Reconciliation for sign off

The following account balances were checked, agreed and signed by Cllr Denton

BANK ACCOUNT BALANCES as at 05th March 18

ACCOUNT	BALANCE
Current	£50.00
Business Reserve	£7,130.98
Business Savings	£6,106.78
Community Skate Park	£1.00
CCLA Parish Fund	£39,621.79
CCLA Community Fund	£83,433.90
TOTAL	£136,344.45

10. Date of next Parish Council Meeting

The date for the next meeting was proposed for the 02nd May 18, at 7.30pm, with the date for the interim planning meeting to be advised.

11. Planning Committee to Consider:

1. Applications received

Application Number	Address	Details	Parish Council Recommendation

i. Notifications of Decisions

Application Number	Address	Details	Decision
TM/14/4075/R26 & R28	Wrotham Quarry Addington	Request for approval of details pursuant to conditions 26 (Traffic Management Plan) and 28 (Tunnel Design and Construction Management Plan) of TM/14/4075	Details approved on 26 th March 18

2. Correspondence Received

T&MBC Planning List 'B' No's 18/12 & 18/13

The meeting closed at 7.30pm

.....:Chairman

.....:Date