

# WROTHAM PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING, HELD ON WEDNESDAY 04<sup>th</sup> July 18 IN THE WROTHAM PAVILION, HIGH STREET, WROTHAM

**Present:** P Gillin (Chairman), K Denton, C Mills, Mrs B Jackson & Mrs P Parker

**In Attendance:** Lesley Cox (Clerk), Ken Fardell

### 1. **Apologies for absence:**

Cllr's Coffin, Rayner, Betts & Beach

### 2. **Attendance Register**

The register was signed and the following declarations of interests noted.

All Meetings

Cllr's Gillin, Rayner, Betts, Beach, Denton & Mrs Jackson members of Keep Borough's Green

Cllr Beach member of the St George's Bell Ringers

Cllr Gillin member of Friends of Wrotham & Wrotham Xmas Lights

Cllr Mills chairman of Friends of Wrotham

Cllr's Rayner, Gillin & Mrs Jackson (committee member) members of Friends of St George's

Cllr Rayner member of St George's Church of England Wrotham

Cllr Rayner retired member of the Baltic Exchange Ltd

Cllr Rayner life member of the National Trust

Cllr's Rayner & Beach members of Kent Association of Change Ringers

Cllr Rayner assistant Village Magazine Deliverer

Cllr Rayner life member of the Royal National Lifeboat Institute

Cllr Mrs Jackson member of Wrotham Fireworks

Cllr's Rayner, Gillin, Beach, Denton & Mrs Jackson members of the Campaign for the Protection of Rural England – WPC corporate member

Cllr Gillin committee member of Tonbridge & Malling branch of the Campaign for the Protection of Rural England.

Cllr Coffin firework provider for Wrotham

Cllr Mills Village Magazine Editor

Cllr Betts trustee of Tonbridge & Malling Leisure Trust

Cllr Mills committee member of Wrotham Music Festival

Cllr Mills director of charity, Good Food Matters.

Cllr Rayner Conservative Party Member

Cllr Rayner Member of Tonbridge & Malling Conservative Party Executive & Management Committees

### 3. **Minutes**

The minutes of the meeting held on 06<sup>th</sup> June 18, were proposed by Cllr Mills, seconded by Cllr Denton and agreed and signed as a correct record by the Chairman.

### 4. **Public Question Time**

Ken Fardell informed members that Wrotham Bowls Club was now a Community Interest Company (Wrotham Bowls CIC) affiliated to Friends of Wrotham Recreational Ground and asked if WPC would assist with the negotiations with the leaseholder, as an unbiased negotiator. Cllr Gillin agreed to discuss with individual members willing to assist. The club has been advised of the figure the leaseholder has in mind for the sale, which seems unrealistically high as the land in question is unlikely to obtain permission for development. Members suggested that the club should look at different borrowing opportunities.

### 5. **Bowls Club – Notice of Disposal**

Covered above

### 6. **Local Plan – Expert Representation Funding**

Due to the limited number of members present, it was agreed to defer the item to the Finance Committee for consideration.  
The proposal from Cllr Gillin, seconded by Cllr Mrs Parker to allocate £2K to the purchase and testing of diffusion tubes to monitor the air quality at the already over capacity Gravesend and Whitehill roundabouts, was agreed unanimously.

**7. Reports if any from County Cllr and or Borough Cllr**

No Reports

**8. Reports from various Committees**

Grounds

Cllr Beach has received 3 quotes for the resurfacing to the Multi-Court, one being substantially cheaper than the rest. Cheapest quote to be accepted and Sovereign Sports appointed to carry out the works.

Buildings

No Report

Highways

Cllr's Beach and Gillin have yet to measure up the High Street to accurately cost the repaving project.

Crime & Disorder

No Report

Finance

No Report

Planning

No Report

Skate Park

No Report

Website

Cllr Gillin and the Clerk have fallen behind with content material for the new site.

Youth

No Report

KALC

No Report

PPP

The Sub-Divisional Commander for Tunbridge Wells and Tonbridge (Chief Inspector Pete Steenhuis) provided a brief overview of the new model of policing for the area.  
The Community Safety Unit continues to deal with local crime and safety issues and for Tonbridge and Malling this is based at the Borough Council offices in Kings Hill.  
Chief Inspector Steenhuis advised that Kent Police were able to remove unlawful traveller encampments promptly and emphasised that crime would not be tolerated. Individuals would be prosecuted where possible but evidence was required to support the case. In the case of traveller incursion on private land this was the responsibility of the landowner.

A Serious and Organised Crime Board has been established to discuss, review and monitor the issue of gang crime.  
The draft Local Plan was discussed and officers confirmed that infrastructure was down to developer contributions.  
T&MBC is planning significant investment in Leybourne Lakes.

Full minutes of the meeting available using the link below  
<https://democracy.tmbc.gov.uk/ieListDocuments.aspx?CId=165&MId=3548&Ver=4>

CPRE

No Report

## 9. Correspondence Received

KALC	Highways England – Operation Stack Listening Exercise <a href="https://www.gov.uk/government/news/operation-stack-listening-exercise-starts-today">https://www.gov.uk/government/news/operation-stack-listening-exercise-starts-today</a> Previously emailed	Online Questionnaire deadline 22 <sup>nd</sup> July 18 Individuals to complete
St George's Primary School	Letter requesting WPC to support the bowls club in their endeavours to purchase the freehold of the ground Previously emailed	For Information
West Kent Mediation	Donation thank you	For Information
Planning Resource	Planning Issues 2074 Planning Legal Services 2018-19	For Information
Clerks and Councils Direct	July 2018 Issue 118	For Information

## 10. Financial Matters

### i. Cheques for approval and signature

It was proposed by Cllr Gillin, seconded by Cllr Denton and resolved that the following accounts be passed for payment:

Payable To	Invoice Details	Amount	Cheque No
Tim Powell	CPA Inspections Litter Picking Pavilion Maintenance St George's Hall Maintenance Total	20.00 27.00 74.00 74.00 £195.00	BAC 08/06/18
Tim Powell	CPA Inspections Village Bins Litter Picking St George's Hall Maintenance Open Spaces Maintenance Total	30.00 20.00 37.00 55.50 240.50 £383.00	BAC 15/06/18
Tim Powell	CPA Inspections Village Bins Litter Picking Open Spaces Maintenance Total	40.00 20.00 55.50 111.00 £226.50	BAC 29/06/18
Peter Barden	Pavilion Maintenance St George's Hall Maintenance Open Spaces Maintenance Hall Notice Board Refurbishment Total	48.00 84.00 384.00 72.00 £588.00	BAC 08/05/18
Lesley Cox	Salary June 18 deductions include pension contribution Telephone	1,293.88 20.00	BAC

	Stamps x100	58.00	
	Key Safe / Brushes / Paint / LED Bulbs	61.23	
	Heavy Duty Black Refuse Sacks x100	9.35	
	Machinery Fuel *	7.65	
	Total	£1,450.11	
	Underpayment b/fwd (May incorrect addition)	38.72	
	Total	£1,488.83	
HM Revenue & Customs	PAYE / NI June 18	£334.14	BAC
KCC Pension Fund	Pension Contribution May 18	£436.01	BAC
Borough Green PC **	Skate Park Weekdays – Saturday Inspections June 18	£101.92	BAC
Four Seasons Gardens Ltd *	Grounds Maintenance Contract 1 4 <sup>th</sup> Instalment 2018-19	£379.81	BAC
J Blewer & Son Ltd *	Softwood - Pavilion	£17.66	BAC
Assured Water Hygiene Ltd *	Pavilion water softener salt x 8	£80.00	BAC
Viking *	Ink Cartridges	£113.90	BAC
KALC *	Planning Course	£72.00	BAC

\* denotes items including VAT

\*\* denotes 22.3% to be reimbursed

\*\*\* denotes 73.3% to be reimbursed

Payments made by Direct Debit / Standing Order Since Previous Meeting 06<sup>th</sup> June 18

Eon	Street Lighting Supply	£345.04	18/06/18
Eon	Pavilion Electricity	£154.48	20/06/18
T&MBC	Burial Ground Rates	£50.00	
BT Group	Parish Email	£5.00	22/06/18
Eon	Pavilion Gas	£58.98	26/06/18
EoN	Multi-Court Electricity	£18.15	27/06/18
T&MBC	West Street Car Park Rates	£121.00	02/07/18

ii. Bank Reconciliation for sign off

The following account balances were checked, agreed and signed by Cllr Denton

**BANK ACCOUNT BALANCES as at 05<sup>th</sup> June 18**

ACCOUNT	BALANCE
Current	£456.00
Business Reserve	£4,450.88
Business Savings	£35,109.39
Community Skate Park	£1.00
CCLA Parish Fund	£39,652.88
CCLA Community Fund	£83,524.72
<b>TOTAL</b>	<b>£163,194.87</b>

**11. Date of next Parish Council Meeting**

The date for the next meeting was proposed for the 01<sup>st</sup> August 18, at 7.30pm with the date for the interim planning meeting to be advised.

**12. Planning Committee to Consider**

1. Applications received

Application Number	Address	Details	Parish Council Recommendation
TM/18/01358/RD	Land South of Pilgrims Way	Details of condition 2 (archaeology) pursuant to TM/18/00536/FL (Erection of replacement stables and create a fenced ménage area for the (private) exercising of horses; and associated engineering operations (part retrospective)	No Objections

i. Notifications of Decisions

Application Number	Address	Details	Decision
TM/18/00868/FL	Potters Mede Pavilion Borough Green Road	Section 73 application to vary condition 3 (opening times) of TM/13/01433/FL	Approved on 6 <sup>th</sup> June 18
TM/18/00783/FL	Gables Park Gravesend Road	Proposed new entrance gates to Gables Park A227	Approved on 12 <sup>th</sup> June 18
TM/18/00291/FL	The Pump House Hill Park Farm Wrotham Hill Road	Demolition and replacement of existing building to create a 3-bedroom dwelling with a single storey extension	Approved on 12 <sup>th</sup> June 18
TM/18/01008/LDP	27 Pilgrims Way	LDC Proposed: Loft conversion, installation of 2no roof lights and associated internal alterations	Certifies on 20 <sup>th</sup> June 18
TM/18/00990/FL	Highwood Fairseat Lane	Proposed outbuilding to rear garden and formation of shingle courtyard	Refused on 21 <sup>st</sup> June 18
TM/18/00929/FL	The Tea Shed and Grain Store Coney Shaw Farm Kemsing Road	To fit solar panels plus 3 roof lights to the south side only of The Tea Shed and solar panels to the south side on of The Grain Barn Store	Approved on 27 <sup>th</sup> June 18
TM//17/1490/R4	Borough Green Sand Pit Platt Industrial Estate Platt	Details pursuant to condition 4 (Proposed Ditch Diversion) of TM/17/0490	KCC Approved the details submitted on 3 <sup>rd</sup> July 18

2. Correspondence Received

T&MBC Planning List 'B' No's 18/23, 18/24, 18/25 & 18/26

The meeting closed at 8.10pm

..... :Chairman

..... :Date