

WROTHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING, HELD ON WEDNESDAY 4th December 19 IN THE WROTHAM PAVILION, HIGH STREET, WROTHAM

Present: P Gillin (Chairman) H Rayner, C Mills, K Denton, R Betts, M Coffin & Mrs B Jackson

In Attendance: Lesley Cox (Clerk) & A Boulden.

1. **Apologies for absence:**

Cllr's Beach & Mrs Parker

2. **Attendance Register**

The register was signed and the following declarations of interests noted.

All Meetings

Cllr's Gillin, Rayner, Betts, Beach, Denton & Mrs Jackson members of Keep Borough's Green

Cllr Beach member of the St George's Bell Ringers

Cllr Gillin member of Friends of Wrotham & Wrotham Xmas Lights

Cllr Mills chairman of Friends of Wrotham

Cllr's Rayner, Gillin & Mrs Jackson (committee member) members of Friends of St George's

Cllr Rayner member of St George's Church of England Wrotham

Cllr Rayner retired member of the Baltic Exchange Ltd

Cllr Rayner life member of the National Trust

Cllr's Rayner & Beach members of Kent Association of Change Ringers

Cllr Rayner assistant Village Magazine Deliverer

Cllr Rayner life member of the Royal National Lifeboat Institute

Cllr Mrs Jackson member of Wrotham Fireworks

Cllr's Rayner, Gillin, Beach, Denton & Mrs Jackson members of the Campaign for the Protection of Rural England – WPC corporate member

Cllr Gillin committee member of Tonbridge & Malling branch of the Campaign for the Protection of Rural England.

Cllr Coffin firework provider for Wrotham

Cllr Mills Village Magazine Editor

Cllr Betts trustee of Tonbridge & Malling Leisure Trust

Cllr Mills committee member of Wrotham Music Festival

Cllr Mills director of charity, Good Food Matters.

Cllr Rayner Conservative Party Member

Cllr Rayner Member of Tonbridge & Malling Conservative Party Executive & Management Committees

3. **Minutes**

The minutes of the meeting held on 2nd October 19 were proposed by Cllr Rayner, seconded by Cllr Mills and agreed and signed as a correct record by the Chairman.

4. **Reports from PCSO and or Community Warden**

No Report

5. **Public Question Time**

Mrs Boulden asked if there was any progress on the removal of the public telephone box. Parish Councils are not party to decisions taken by British Telecom or updated on progress. At the request of Mrs Boulden, Cllr Gillin agreed to assess the condition of the area surrounding the Notice Board in the High Street, to evaluate if anything can be done to improve its appearance. This board is mounted on the building in the ownership of Apex Business Sales.

6. **Reports if any from County Cllr and or Borough Cllr**

County Councillor Harry Rayner

Cllr Rayner will be attending a meeting with Sharon Thompson, Jim Wooldridge of KCC Planning and Cllr Roger Gough the new leader of KCC to discuss the breaches of planning conditions by Borough Green Sandpits in connection with excessive HGV movements and block drainage caused by silt from the quarrying operation. Evidence provided by the Environment Agency shows that silted culverts are responsible for flooding on the railway line and in several gardens adjacent to the line in Lingfield Road. Network rail estimate the cost of the repair and clear up operation to be in the region of £.5M - £.75M. With the drainage system completely blocked with silt and the water courses full, 15 – 20 households are currently at risk of flooding during prolonged periods of heavy rain. Cllr Rayner will continue to make enquiries in connection with quarry operations until these matters are resolved. The application by Borough Green Quarry, Wrotham Road to increase HGV movements will also be an agenda item at the meeting.

To assist Borough / District Councils to combat fly-tipping KCC following the policy of charging for certain waste types at Household Recycling Centres has allocated £250K towards additional signage and 'Action Days' specifically targeted at known problem areas. Robert Styles from T&MBC needs to liaise with KCC to obtain access to the fund.

Borough Councillor Robin Betts

Grants continue to be available to small businesses for shop front improvements.

9 weeks into the new waste recycling contract and Erbaser finally appear to be getting to grips with the collection schedule with only 9 non-completed rounds on Monday 2nd December and 6 on Tuesday 3rd December, individual missed bins are now a priority. Hopefully we will continue to see improvements.

Following a recent visit to the waste incinerator plant at Allington I would encourage all councillors to take up the invitation for Parish Councils to visit the facility. Currently the facility doesn't cope with demand with the excess going to Europe for processing. A planning application is currently being considered for an extension to the facility and a second building at Blaise Farm to house an anaerobic digester to process food waste.

7. Reports from various Committees

Grounds

No new report

Buildings

The leaking urinal cistern has been repaired and a new infra-red valve with PIR sensor fitted. The automatic flushing system is now fully functioning again.
The faulty tap in the gent's toilet in St George's hall has been replaced.
The faulty padlock on the Super Depot has also been replaced.

Highways

At the Parish Seminar at the end of November, Cllr's Rayner and Beach discussed the design for the temporary closure of the Nepicar Layby with Jez Massey and Mark Simmonds of Kent Highways. The proposal put forward for reflective post was considered inadequate by Cllr Rayner and has now been revised to bollards filled with either water or sand. Cllr Rayner remains unconvinced that these measures will be sufficient to prevent motorcyclists gaining access to the area.

Invicta Law is requesting that the file on the "Stopping Up Order" for Nepicar Layby be closed, until WPC is sure that the above proposal is going to be effective the file should remain open.

Crime & Disorder

No Report

Finance

No Report

Planning

No Report

Skate Park

No Report

Website

From September 2020 KCC will longer be providing free websites to Parish Councils, currently 160 parishes are benefiting from the scheme.

Youth

No Report

KALC

The nomination process and election pack for prospective town and parish councillors deters candidates, wastes time and is not fit for purpose. KALC to lobby the Electoral Commission to review the nomination process and cost to Parish Councils.

Borough/District Councils are not putting sufficient funds into monitoring air quality in particular Particulate Matter (PM2.5 /10). Following a request from Swale District Council, KALC to look into jointly funding with parishes an organisation to undertake monitoring work.

KALC at the request of Walmer Parish Council has been tasked with encouraging all relevant authorities to work more closely to deliver a more effective response to Gypsy and Traveller activity.

PPP

No Report

CPRE

No Report

8. Correspondence Received

KCC	Consultation on the Proposed Modifications to the Minerals Sites Plan Consultation on the Proposed Modifications to the Early Partial Review of the Kent Minerals and Waste Local Plan 2013-30 Previously emailed	Online consultation deadline 14 th January 2020 http://consult.kent.gov.uk/portal/ Cllr Gillin to review
Invicta Law	Nepicar Layby Stopping Up	Covered previously
Planning Resource	Planning Issue 2100	For Information
SLCC	The Clerk Magazine Vol 50 No.6 November 19	For Information
CPRE	Countryside Voices Winter 2019	For Information

9. Financial Matters

i. Cheques for approval and signature

It was proposed by Cllr Gillin, seconded by Cllr Denton and resolved that the following accounts be passed for payment:

Payable To	Invoice Details	Amount	Cheque No
Tim Powell	CPA Inspections x Village Bins	20.00 10.00	BAC 08/11/19

	Litter Picking Burial Ground – Leaf Clearance Equipment Fuel – receipt attached *	27.75 111.00 7.00	
	Open Spaces – Leaf Clearance Total	185.00 £360.75	
B Clark	Pavilion Deposit Refund	£100.00	BAC 11/11/19
S Hall	Pavilion Deposit Refund	£50.00	BAC 18/11/19
S Ahluwalia	Pavilion Deposit Refund	£100.00	BAC 18/11/19
Meridian Cycling Club	Pavilion Deposit Refund	£50.00	BAC 20/11/19
Tim Powell	Burial Ground Leaf Clearance Open Spaces Leaf Clearance Total	111.00 111.00 £222.00	22/11/19
E Perrin	Pavilion Deposit Refund	£50.00	BAC 25/11/19
DPS (Mark Jeffery)	Pavilion urinals Fit PIR Cisterniser, Isolation valve & leaking syphon parts	£121.95	BAC 28/11/19
Peter Barden	Open Spaces Maintenance / CPA Inspections / Village Bins / Leaf Clearance CPA Inspections / Village Bins x 6 Equipment fuel – receipt attached * Burial Ground Maintenance / Leaf Clearance Hall Emergency Lighting Total	384.00 144.00 6.40 216.00 12.00 £762.40	BAC 29/11/19
Tim Powell	Burial Ground Leaf Clearance Equipment Fuel – receipt attached * Total	74.00 7.00 £81.00	BAC 29/11/19
Lesley Cox	Salary October 19 deductions include pension contribution Telephone Quarterly Office Allowance Total	1,921.57 20.00 150.00 £2,091.57	BAC
HM Revenue & Customs	PAYE / NI November 19	£758.59	BAC
KCC Pension Fund	Pension Contribution November 19	£725.28	BAC
Borough Green PC **	Skate Park Weekdays – Saturday Inspections November 19	£101.92	BAC
Four Seasons Gardens Ltd *	Grounds Maintenance Contract 8 th Instalment 2019/20	£385.51	BAC
Assured Water Hygiene Ltd *	Pavilion Salt x 9 29/11/19	£103.50	BAC
Kent Aluminium (DIY) Ltd *	Hall Materials July 19 Hall / Pavilion / Car Park Materials October 19 Pavilion (New lock keys) November 19 Total	31.01 59.45 45.49 £135.95	BAC
Viking *	Toilet Paper / Hand Soap / Ink Cartridges / Paper	£198.46	BAC

Invicta Law *	Parish Legal Scheme Annual Membership 26/11/2019 to 25/11/2020	£360.00	BAC
SLCC	Annual Membership 2020	£254.00	BAC
Metro Bank Account Transfer	Pavilion Bulbs / SK8 Silicone * 64GB USB x 2/ 64GB SDRAM x 2 Sage 50cloud software manual Pavilion Urinals – Infra Red Valve W/PIR Sensor * Pavilion door lock / bulbs / SK8 Screws * Local Plan Meeting Train Tickets x 2 Car Parking Ebbsfleet Intl Account Charges Total	54.32 102.00 8.63 204.30 39.51 69.60 11.70 6.80 £496.86	BAC

* denotes items including VAT

** denotes 22.3% to be reimbursed

*** denotes 73.3% to be reimbursed

Payments made by Direct Debit / Standing Order Since Previous Meeting 6th November 19

Eon	Street Lighting Supply	£351.05	18/11/19
Eon	Pavilion Electricity	£126.37	19/11/19
T&MBC	Burial Ground Rates	£51.00	21/10/19
Eon	Pavilion Gas	£74.74	21/11/19
BT Group	Parish Email	£7.50	22/11/19
Eon	Multi-Court Electricity	£30.66	
T&MBC	West Street Car Park Rates	£125.00	02/12/19

ii. Bank Reconciliation for sign off

The following account balances were checked, agreed and signed by Cllr Denton.

BANK ACCOUNT BALANCES as at 05th November 19

ACCOUNT	BALANCE
Current	£50.00
Business Reserve	£5,136.77
Business Savings	£47,173.81
Community Skate Park	£1.00
CCLA Parish Fund	£40,049.55
CCLA Community Fund	£126,304.89
Metro Bank	£517.94
TOTAL	£219,233.96

iii. Energy Contract – Renewal

Based on the renewal quotations provided to members, the Clerk was authorised to accepted the renewal prices from EON for electricity and gas for both St George's Hall and the Wrotham Pavilion, subject to Cllr Coffin providing an alternative by Friday 6th December 2019.

10. Date of next Parish Council Meeting

The date for the next meeting was proposed for the 8th January 20 at 7.30pm, the date for the interim planning meeting to be advised.

11. Planning Committee to Consider

1. Applications received

Application Number	Address	Details	Parish Council Recommendation
TM/19/02599/TNCA	The Light House Kemsing Road	T1 2x Sycamore to crown reduce to previous pruning points, T5 Sycamore to crown reduce to previous points, G1 Sycamore to reduce to 4 feet about neighbours fence, T6 Sycamore to dismantle to below fence height and treat stump to help prevent regrowth, T7 Ivy to crown reduce the larger section by approx. 3ft , trim the smaller section face and the face of the Elder adjacent, G2 Sycamore and Ash to prune to give 2m clearance from house, T8 Elder to prune to give 1m clearance.	No Objection, subject of officer approval
TM/19/02735/FL	Wrotham Park, Park Drive	Erection of a garage, tack room, home office and residential annexe	Attached refers
TM/19/02791/TPOC	Woodland St Marys Road	Fell one Ash tree to allow renewal of retaining wall and fence line	No Objection, subject to officer approval

i. Notifications of Decisions

Application Number	Address	Details	Decision
TM/19/02416/PWC	The Becket 3 Yaldham Manor Drive Kemsing	T1 Beech Tree - to remove	Approved 20 th November 19. Replacement specimen tree conditioned
TM/19/02518/TNCA	Sudbury House West Street	G1 Bay and Cherry - to fell, G2 Shrubs by house - to fell, G3 x2 Holly Trees on neighbour's boundary - reduce by 20% and shape and T4 Elder - to fell	No Objections 28 th November 19
TM/19/02493/FL	1 Pilgrims Way	New 3-bedroom end of terrace house with front porch and dormer, new front porch to existing terrace house	Approved 29 th November 19

2. Correspondence Received

T&MBC Planning List 'B' No's 19/45, 19/46, 19/47& 19/48

Part 2

12. Grounds Maintenance Contracts 2020 – 2023 inclusive

2020 - 2023 Grounds Maintenance Contract Tenders

Contract 1 awarded to Four Seasons Gardens Ltd

Contract 2 awarded to Landscape Services (KCC)

The meeting closed at 8.39pm

.....Chairman

.....Date

Wrotham Parish Council

Lesley Cox
Clerk

Telephone – 01732 886139

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PO Box 228
Sevenoaks
Kent
TN13 9BY

Ref: 191204/001

Date: 4 Dec 2019

Comments on 19/02735 Erection of a garage, tack room, office and residential annexe

WPC objects to this proposal

The proposal incorporates two square dormers on both sides of the pitched roof that are nearly as tall as the roof ridge and gives the building a cube like appearance. The dormers are disproportionate in size and with flat roofs and are totally lacking in architectural merit. The proposal is therefore contrary to policy CP24 that requires good design and high quality architectural detailing.



Rear, South West Elevation

The proposed building, by virtue of its massing, form and design would fail to respect the site and its surroundings. It would not conserve or enhance the natural beauty of the Kent Downs Area of Outstanding Natural Beauty in which it is adjacent and within it's immediate setting.



Side, North Elevation