

WROTHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING, HELD ON WEDNESDAY 05th December 18 IN THE WROTHAM PAVILION, HIGH STREET, WROTHAM

Present: P Gillin (Chairman), H Rayner, C Mills, M Coffin (Late Arrival), K Denton, Mrs P Parker & Mrs B Jackson.

In Attendance: Lesley Cox (Clerk)

1. Apologies for absence:

Cllr's Betts & Beach

2. Attendance Register

The register was signed and the following declarations of interests noted.

All Meetings

Cllr's Gillin, Rayner, Betts, Beach, Denton & Mrs Jackson members of Keep Borough's Green

Cllr Beach member of the St George's Bell Ringers

Cllr Gillin member of Friends of Wrotham & Wrotham Xmas Lights

Cllr Mills chairman of Friends of Wrotham

Cllr's Rayner, Gillin & Mrs Jackson (committee member) members of Friends of St George's

Cllr Rayner member of St George's Church of England Wrotham

Cllr Rayner retired member of the Baltic Exchange Ltd

Cllr Rayner life member of the National Trust

Cllr's Rayner & Beach members of Kent Association of Change Ringers

Cllr Rayner assistant Village Magazine Deliverer

Cllr Rayner life member of the Royal National Lifeboat Institute

Cllr Mrs Jackson member of Wrotham Fireworks

Cllr's Rayner, Gillin, Beach, Denton & Mrs Jackson members of the Campaign for the Protection of Rural England – WPC corporate member

Cllr Gillin committee member of Tonbridge & Malling branch of the Campaign for the Protection of Rural England.

Cllr Coffin firework provider for Wrotham

Cllr Mills Village Magazine Editor

Cllr Betts trustee of Tonbridge & Malling Leisure Trust

Cllr Mills committee member of Wrotham Music Festival

Cllr Mills director of charity, Good Food Matters.

Cllr Rayner Conservative Party Member

Cllr Rayner Member of Tonbridge & Malling Conservative Party Executive & Management Committees

3. Minutes

The minutes of the meeting held on 07th November 18 were proposed by Cllr Rayner, seconded by Cllr Mrs Parker and agreed and signed as a correct record by the Chairman.

4. Public Question Time

No public in attendance

5. Reports if any from County Cllr and or Borough Cllr – Deferred to item 6

County Councillor Rayner

Bus services will be significantly reduced from April 2019 which will impact locally, although a taxi bus service is proposed to cover Stansted commencing later in the year.

KCC's emerging Local Mineral Plan has just reached the Regulation 19 stage, and the proposal at Ryash Quarry has not been included. However the ½ to ¾ of a million tonnes of silica sand reserves could still be extracted should KCC consent a planning application

from the owners in the future. A planning consent to extract is possible due to limited supplies of the high grade sand.
OPERATION BROCK, the renamed OPERATION STACK is in place in the event of severe disruption to channel crossings due to Brexit and will if the situation dictates require the closure of the entire length of the M26 for use as an overspill lorry park. If required the implementation and policing of OPERATION BROCK, could potential utilise the entire manpower of the Kent Police Force.
One of the proposals included in the Libraries, Registration and Archives strategy consultation is to reduce the KCC paid staff hours at Borough Green Library from 42 to 27hrs. KCC would be looking to cover the lost 15hrs by a group of 3 volunteers.

Borough Councillor Coffin

Budget setting is being held up by the uncertainty caused by Brexit, Drainage Boards are delaying their figures. T&MBC will endeavour to provide figures to Parish Councils as soon as practicably possible.

The recycling contract with Ubaser will commence in April 2019.

T&MBC Local Plan Regulation 19 consultation received the most responses in connection with the proposal at Bushey Wood, although 1300 were individual submissions of the same letter. Borough Green Gardens received the most number of more articulate responses. T&MBC are planning for some form of disruption as a result of Brexit.

6. Reports from various Committees

Grounds

The current lighting on the CCTV column covering the CPA has tripped again, it was agreed unanimously to upgrade the 2 units to IP66 specification and instruct Streetlights to install. Cllr Gillin to purchase the lights.

Buildings

Star Platforms were unable to provide suitable equipment for the hall deep clean due to access issues. A scaffold tower was hired as an alternative and the hall cleaned at high level. The building is now looking significantly cleaner. Works at lower levels are still on-going.

Highways

Due to the time lapse from our original request to KCC for a Stopping Up Order for the Nepicar Layby, WPC has had to pay £300.00 for a re-consultation, in addition to the £4,000.00 for the application. Both amounts have been paid by cheque to Invicta Law. There are likely to objections from utilities but these should not be insurmountable.

Crime & Disorder

No Report

Finance

No Report

Planning

No Report

Skate Park

No Report

Website

No Report

Youth

No Report

KALC

No Report

PPP

No Report

CPRE

No Report

7. Correspondence Received

KALC	<p>Glover review – A call for evidence on the future of National Parks and AONBs https://www.gov.uk/government/news/public-to-have-say-on-new-national-parks Previously emailed</p> <p>KCC Consultation on Libraries, Registration and Archives strategy https://consultations.kent.gov.uk/consult.ti/LRAStrategy/consultationHome Previously emailed</p> <p>KCC Consultation on Changes to Sevenoaks Bus Service 404 / 5 www.kent.gov.uk/404busserviceconsultation Previously emailed</p> <p>Kent Fire & Rescue Service – Safety and wellbeing plan update 2018 and Council Tax consultation http://www.kent.fire-uk.org/about-us/plans-policies-and-performance/safety-and-wellbeing-plan-update-2018/</p> <p>Local Elections 2019 https://www.kentalc.gov.uk/Becoming_a_Local_Council_or_22718.aspx Local Elections 2019 material Previously emailed</p>	<p>Online response deadline 18th December 18 Cllr Mrs Parker to respond on behalf of WPC</p> <p>Online consultation deadline 29th January 19 Individuals to respond</p> <p>Online consultation deadline 23.59 19th December 18 Individuals to respond</p> <p>Online response deadline is understood to be the beginning of January 19 Individuals to respond</p> <p>For Information Contact clerk for password to access</p>
Planning Resource	Planning Issues 2082 & 2083	For Information
SLCC	The Clerk Vol 49 No 6 November 2018	For Information
Clerks & Councils Direct	November 2018 Issue 120	For Information
CPRE	Countryside Voice Winter 2018	For Information

8. Financial Matters

i. Cheques for approval and signature

It was proposed by Cllr Gillin, seconded by Cllr Rayner and resolved that the following accounts be passed for payment:

Payable To	Invoice Details	Amount	Cheque No
Dancover *	Replacement Village Marquee / Screws / Elastic Bungees	£316.24	BAC 08/11/18
Tim Powell	CPA Inspections x 3	30.00	BAC
	Village Bins	10.00	09/11/18
	Litter Picking	57.00	
	Machinery Fuel – receipt attached	14.00	
	*		

	Pavilion Maintenance - Loft Open Spaces Maintenance Burial Ground Maintenance / Leaf Clearance Total	92.50 55.50 148.00 £407.00	
Tim Powell	CPA Inspections x 3 Village Bins Litter Picking Burial Ground Maintenance Skate Park Maintenance CPA Repairs Total	30.00 10.00 57.00 148.00 83.25 64.75 £393.00	BAC 16/11/18
Tim Powell	CPA Inspections x 3 Village Bins Litter Picking St George's Hall – Tower Delivery Pavilion Maintenance - Loft St George's Hall – High Level Clean Total	30.00 10.00 37.00 18.50 55.50 92.50 £243.50	BAC 23/11/18
Tim Powell	CPA Inspections x 3 Village Bins Litter Picking St George's Hall – High Level Clean Burial Ground Hedging / Leaf Clearance Total	30.00 10.00 57.00 296.00 148.00 £541.00	BAC 30/11/18
Peter Barden	Open Spaces Maintenance Burial Ground Maintenance Pavilion Maintenance Skate Park Maintenance St George's Hall – High Level Clean Total	102.00 360.00 96.00 54.00 156.00 £768.00	BAC 30/11/18
Lesley Cox	Salary November 18 deductions include pension contribution Telephone Office Quarterly Allowance 64GB and 32GB SD Ram (Camera Traffic Movements) * Open Spaces * Heavy Duty Refuse Bags x200 Duck Tape Sealant 290ml St George's Hall * Scaffold Tower 7 days minimum hire * Curtain Hooks pk 400 Light Tubes x6 Total	1,293.88 20.00 150.00 84.00 13.10 6.59 9.99 242.52 1.98 26.94 £1,849.00	BAC
HM Revenue & Customs	PAYE / NI November 18	£334.14	BAC
KCC Pension Fund	Pension Contribution November 18	£436.01	BAC
Borough Green PC **	Skate Park Weekdays – Saturday Inspections November 18	£101.92	BAC
Four Seasons Gardens Ltd *	Grounds Maintenance Contract 1 8 th Instalment 2018-19	£379.81	BAC
Assured Water Hygiene Ltd *	Pavilion salt x 10	£105.00	BAC
KALC *	Chairmanship Conference	£72.00	BAC
Wrotham Traders	Donation agreed 7 th November 18	£100.00	BAC

Came & Co ***	Skate Park Annual Insurance	£1,082.05	BAC
Kent County Playing Fields Association	Annual Subscription 2018-19	£20.00	BAC
Kent Aluminium (DIY) Ltd *	CPA Repairs	£30.47	BAC
Streetlights *	CPA Camera Quarterly Clean	£49.50	BAC
KCC	West Street Car Park Lease 25 DEC 18 – 24 MAR 19 Payment to be made following response to my request for confirmation from KCC that the returned direct debit mandate will not be applied until MAR 19	£1,125.00	BAC
SLCC	Annual Subscriptions 2019	£175.00	BAC
Invicta Law *	Parish Council Legal Scheme Membership Nov 2018 – Nov 2019	£360.00	BAC

* denotes items including VAT

** denotes 22.3% to be reimbursed

*** denotes 73.3% to be reimbursed

Payments made by Direct Debit / Standing Order Since Previous Meeting 07th November 18

Eon	Street Lighting Supply	£345.04	15/11/18
Eon	Pavilion Electricity	£118.39	16/11/18
T&MBC	Burial Ground Rates	£50.00	20/11/18
BT Group	Parish Email	£7.50	22/11/18
Eon	Pavilion Gas	£53.14	
Eon	Multi-Court Electricity	£17.89	23/11/18
T&MBC	West Street Car Park Rates	£121.00	03/12/18

ii. Bank Reconciliation for sign off

The following account balances were checked, agreed and signed by Cllr Rayner

BANK ACCOUNT BALANCES as at 05th November 18

ACCOUNT	BALANCE
Current	£50.00
Business Reserve	£1,613.31
Business Savings	£37,120.85
Community Skate Park	£1.00
CCLA Parish Fund	£39,749.11
CCLA Community Fund	£83,727.32
TOTAL	£162,261.59

9. Date of next Parish Council Meeting

The date for the next meeting as agreed at the November meeting was proposed for the 09th January 19 at 7.30pm with the date for the interim planning meeting to be advised.

10. Planning Committee to Consider

1. Applications received

Application Number	Address	Details	Parish Council Recommendation
TM/18/02621/FL	Summercourt Kemsing Road	Single storey infill extension	No Objections
TM/18/02700/RD	St Clere Estate Coney Shaw Farm	Details of conditions 50 (external lighting)	No Objections

	Kemsing Road	pursuant to TM/15/02819/FL	
TM/18/02726/TNCA	The Old Farm House St Mary's Road	T1 Bay – Reduce to just above gutter and round off, taking sides in by up to 1m, T2 Ash – Crown reduce whole crown to match height of Purple Plam and G1 Beech x3 – Crown reduce height by approximately 3m, laterals lightly by 1-2m keeping nice low laterals, only nipping slightly by 1m	No Objections, subject to officer approval
TM/18/02802/FL	Platt House Farm Fairseat Lane	Demolish substantial redundant dairy barn and build 3 dwellings as replacement with associated garaging, storage and access	No Objections

i. Notifications of Decisions

Application Number	Address	Details	Decision
TM/18/02376/TPOC	Four Seasons Park Labour In Vain Road	G Sweet Chestnut Group x7 – crown reduce whole group by approximately 5m off height and sides where branches are heavily extended, less from laterals of more compact trees, T1 Oak – remove one low forked limb over home, G2 low branches on fences – prune to remove any branches on fence and T2 Ash – crown reduce whole crown by approximately 2- 3m	Approved on 14 th November 18
TM/18/02323/RD	Unit 3 Tower Industrial Estate London Road	Details of condition 2 (materials pursuant to TM/15/03625/FL)	Approved on 14 th November 18
TM/18/02227/FL	Archersmead Pilgrims Way	Part first/part two storey side extension	Approved on 14 th November 18
TM/18/01830/FL	Wrotham Secondary School Borough Green Road	Proposed new sports hall	Approved on 20 th November 18

2. Correspondence Received

T&MBC Planning List 'B' No's 18/46, 18/47 & 18/48

The meeting closed at 8.12pm

..... :Chairman

..... :Date