

WROTHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING, HELD ON WEDNESDAY 07th February 18 IN THE WROTHAM PAVILION, HIGH STREET, WROTHAM

Present: P Gillin (Chairman), K Denton, H Rayner, C Mills, D Beach, M Coffin, R Betts, Mrs P Parker & Mrs B Jackson

In Attendance:

1. Apologies for absence:

Full Attendance

2. Attendance Register

The register was signed and the following declarations of interests noted.

All Meetings

Cllr's Gillin, Rayner, Betts, Beach, Denton & Mrs Jackson members of Keep Borough's Green

Cllr Beach member of the St George's Bell Ringers

Cllr Gillin member of Friends of Wrotham & Wrotham Xmas Lights

Cllr Mills chairman of Friends of Wrotham

Cllr's Rayner, Gillin & Mrs Jackson (committee member) members of Friends of St George's

Cllr Rayner member of St George's Church of England Wrotham

Cllr Rayner retired member of the Baltic Exchange Ltd

Cllr Rayner life member of the National Trust

Cllr's Rayner & Beach members of Kent Association of Change Ringers

Cllr Rayner assistant Village Magazine Deliverer

Cllr Rayner life member of the Royal National Lifeboat Institute

Cllr Mrs Jackson member of Wrotham Fireworks

Cllr's Rayner, Gillin, Beach, Denton & Mrs Jackson members of the Campaign for the

Protection of Rural England – WPC corporate member

Cllr Gillin committee member of Tonbridge & Malling branch of the Campaign for the Protection of Rural England.

Cllr Coffin firework provider for Wrotham

Cllr Mills Village Magazine Editor

Cllr Betts trustee of Tonbridge & Malling Leisure Trust

Cllr Mills committee member of Wrotham Music Festival

Cllr Mills director of charity, Good Food Matters.

Cllr Rayner Conservative Party Member

Cllr Rayner Member of Tonbridge & Malling Conservative Party Executive & Management Committees

Cllr Mills declared an interest in planning application TM/18/00149/FL & TM/18/00150/LB Bower House, High Street, and didn't participate in the debate.

3. Minutes

The minutes of the meeting held on 03rd January 18, were proposed by Cllr Rayner, seconded by Cllr Mills and agreed and signed as a correct record by the Chairman.

4. Public Question Time

A representative from the local netball club currently using the Multi-Court for practice session on Wednesday evenings attended to request support from the Parish Council in their fund-raising efforts to re-surface the court and improve the lighting.

Cllr Beach agreed to look into the specification of surfacing requirement and obtain quotations.

Mike Bury raised the issue of the increasing level of litter on local verges and in hedgerows.

The suggestion by Cllr Gillin, seconded by Cllr Rayner to purchase 15 sets of litter picking kits for use by local volunteers was agreed unanimously. New volunteers: to be advised to be careful on main roads and sent a copy of T&MBC safety guidance factsheet.

5. Public Telephone Box – High Street Wrotham

Following the recent incident of vandalism, Cllr Mrs Jackson to approach British Telecom to request removal of the box.

6. General Data Protection Regulation (GDPR)

It was agreed unanimously to appoint Cllr Rayner as Data Protection Officer for Wrotham Parish Council: The Clerk to undertake a GDPR Information Audit.

7. Reports if any from County Cllr and or Borough Cllr

Borough Councillor – Robin Betts

T&MBC enforcement are continually battling with the illegal parking outside Tower View Industrial, but with limited resources and more pressing areas of need, it is not considered a priority.

The obstruction to the field entrance opposite is a police matter.

Planning enforcement against the car sales business is not progressing as there is no planning reason against such use within the industrial park. It was suggested that perhaps requesting that a planning application come forward would formalise the site with appropriate conditioning.

Works will commence shortly to upgrade the M20 between junctions 3 and 5 to a Smart Motorway, this will potentially involve weekend closures and take 16 months to complete.

Borough Councillor – Martin Coffin

T&MBC acknowledge that enforcement has been weak for a long time, but are at the tail end of the old regime and are recruiting more enforcement officers and investing in camera equipped vehicles.

T&MBC budget for 2018 – 19 although yet to be formally agreed, will result in an annual increase of £5.67 for Band D properties.

8. Reports from various Committees

Grounds

Works to the CPA have been undertaken in accordance with the quarterly inspection report. The village was gritted on two occasions during the recent snow and icy weather.

Buildings

Works to St George's Hall roof have been delayed due to recent weather conditions.

Highways

Cllr Beach has been advised that we should receive the revised quote using lighter construction materials in some areas on the repaving of the High Street from Mark Simmons by the 16th February 18

Crime & Disorder

No Report

Finance

Minutes of the finance meeting held on 12th January 18 were proposed by Cllr Rayner, seconded by Cllr Beach, agreed and adopted as part of the proceedings of this Council.

Planning

Minutes of the planning meeting held on 12th January 18 were proposed by Cllr Mills, seconded by Cllr Gillin, agreed and adopted as part of the proceedings of this Council.

Skate Park

Platt PC raised concerns over the cost of skatepark maintenance running over budget. It is more cost effective to purchase in larger quantities and recent material purchases will take us into the 2018-19 budget. However, in light of the concerns maintenance work has been reduced to only cover safety issue repairs until April 18.

Website

Highscore will complete the build from our existing website to minimise data input.

Youth

No Report

KALC

T&MBC Parish Charter was adopted at the January 18 meeting.

PPP

Matthew Scott the Police Crime Commissioner will be attending the 15th February 18 meeting.

CPRE

No Report

9. Correspondence Received

Correspondent	Details	Action
KALC	DfT Consultation – Proposal for the Creation of a Major Road Network https://www.gov.uk/government/consultations/proposals-for-the-creation-of-a-major-road-network . Previously emailed Local government ethical standards – Stakeholder Consultation – deadline 5pm on 18 th May 18 https://www.gov.uk/government/consultations/local-government-ethical-standards-stakeholder-consultation Previously emailed	Online consultation deadline 19 th March 18. Cllr Gillin to response on behalf of WPC Responses to public@public-standards.gov.uk Cllr Rayner to response on behalf of WPC
Irene Stone Xmas Lights	Request for £100.00 donation to facilitate T&MBC grant application	Agreed unanimously
Mike Bury	Litter on local road	Covered in Public Question Time
T&MBC	On-street parking fees and charges in the Borough of Tonbridge & Malling Previously emailed	No Comments
Gatwick Airport	Discover Gatwick programme for 2017/18 'behind the scenes' event to learn more about the operational aspects of the airport Previously emailed	If interested please register individually today community@gatwickairport.com
Kent Police Maxine Martin	Police attendance at Parish Council Meetings Previously emailed	For Information
SLCC	The Clerk Magazine January 18 Vol 49 No 1	For Information
Clerks & Councils Direct	January 18 Issue 115	For Information

10. Financial Matters

i. Cheques for approval and signature

It was proposed by Cllr Gillin, seconded by Cllr Denton and resolved that the following accounts be passed for payment:

Payable To	Invoice Details	Amount	Cheque No
Tim Powell	CPA Inspections	24.00	BAC 05/01/18
	Village Bins	8.00	
	Litter Picking	33.00	
	Cricket Ground Old Gate Ivy Removal and Disposal	198.00	
	Recreation Ground Tree Pruning	66.00	
	Total	£329.00	
Peter Barden	Cricket Ground Old Gate Ivy Removal and Disposal	144.00	BAC 05/01/18
	Recreation Ground Tree Pruning	48.00	

	Total	£192.00	
Tim Powell	CPA Inspections Village Bins Litter Picking Clean Debris from Turning Circle and Glass from Pathway Dispose of Village Xmas Trees Cut Hedge from Cricket Ground Gate to Public Toilets Repair Cricket Ground Old Gate Entrance Generator Fuel – receipt attached Total	30.00 10.00 37.00 37.00 55.50 55.50 148.00 7.03 £380.03	BAC 12/01/18
Peter Barden	Clean Debris from Turning Circle and Glass from Pathway Dispose of Village Xmas Trees Cut Hedge from Cricket Ground Gate to Public Toilets Cricket Ground Bench Repair / Refurbishment Total	24.00 36.00 36.00 96.00 £192.00	BAC 12/01/18
Tim Powell	CPA Inspections Village Bins Litter Pick Cricket Ground Old Gate Wall Repair Street Lamp Ivy Removal Total	30.00 10.00 37.00 259.00 37.00 £373.00	BAC 19/01/18
Peter Barden	Cricket Ground Bench Repair / Refurbishment Street Lamp Ivy Removal Total	168.00 24.00 £192.00	BAC 19/01/18
Tim Powell	CPA Inspections Village Bins Litter Picking Cricket Ground Old Gate Wall Repair Take Trailer Tyres for Repair Skate Park Maintenance Generator Fuel – receipt attached Total	30.00 10.00 37.00 148.00 18.50 129.50 10.00 £383.00	BAC 26/01/18
Peter Barden	Cricket Ground Bench Repair / Refurbishment Litter Picking Skate Park Repairs Total	96.00 12.00 84.00 £192.00	BAC 26/01/18
Tim Powell	CPA Inspections Village Bins Litter Picking CPA Maintenance Burial Ground Maintenance Fencing Staples – receipt attached Total	30.00 10.00 37.00 148.00 148.00 6.00 £379.00	02/02/18
Peter Barden	CPA Maintenance Burial Ground Maintenance Total	48.00 84.00 £132.00	02/02/18
Lesley Cox	Salary January 18 deductions include pension contribution Telephone Drop Box Annual Subscription Skate Park ***	1,255.55 20.00 79.00	BAC

	Bosch Ex. Hard PZ2 25mm pk 25 *	6.99	
	Maxxtor Torsion Bit T30 x29mm x5 *	13.45	
	NN GP Silicone Clear 310ml x6	13.99	
	Burial Ground Sweet Chestnut	109.20	
	Fencing *		
	Open Spaces		
	Paint Kettles x5 *	9.77	
	Trailer Tyre Repair x 2 *	24.00	
	Total	£1,531.95	
HM Revenue & Customs	PAYE / NI January 18	£324.74	BAC
KCC Pension Fund	Pension Contribution January 18	£423.24	BAC
Borough Green PC **	Skate Park Weekdays – Saturday Inspections January 18	£105.84	BAC
Four Seasons Gardens Ltd *	Grounds Maintenance Contract 1 9 th Instalment	374.20	BAC
	Additional Cuts as agreed	66.00	
	Total	£440.20	
NKCS *	Hall / Pavilion Cleaning		BAC
	St George's Hall to contribute	£915.35	
Wrotham Traders	Xmas Lights Donation	£100.00	BAC
	Correspondence decision refers		
Viking *	Toilet Tissue / Black Sacks	123.89	BAC
	Ink Cartridges	103.75	
	Printer Labels	23.99	
	Total	£251.63	
Streetlights *	Column 43 Replaced 70W Son-t lamp	£115.50	BAC
Wilberforce Chambers *	Julian Greenhill Professional Fees	£1,362.00	BAC
	St George's Court Land Tribunal		
	To be covered by donations		
Samsian Ltd *	Pavilion		BAC
	Domestic Boiler Service / AO Smith	294.00	
	Twister Service		
	Replace Expansion Vessel as agreed	230.66	
	St George's Hall		
	Domestic Boiler Service	72.00	
	Total	£596.66	
IVP *	Fire Alarm Maintenance	£51.00	BAC
Sevenoaks Water Softeners	Pavilion Salt x10	£100.00	BAC
Kent Aluminium (DIY) Ltd *	Open Spaces Maintenance	£58.52	BAC

* denotes items including VAT

** denotes 22.3% to be reimbursed

*** denotes 73.3% to be reimbursed

Payments made by Direct Debit / Standing Order Since Previous Meeting 03rd January 18

Eon	Pavilion Gas	£129.96	10/01/18
Eon	Parish Street Lighting	£344.69	16/01/18
BT Group	Parish Email	£5.00	22/01/18
EoN	Pavilion Electricity	£94.78	
NatWest	Safe Custody Hold	£25.00	23/01/18
EoN	Multi-Court Electricity	£16.15	
Eon	Pavilion Gas	£63.06	29/01/18
Vodafone	Pavilion CCTV Data Simm	£15.00	30/01/18

ii. Bank Reconciliation for sign off

The following account balances were checked, agreed and signed by Cllr Denton

BANK ACCOUNT BALANCES as at 06th January 18

ACCOUNT	BALANCE
Current	£58.00
Business Reserve	£2,600.38
Business Savings	£3,106.50
Community Skate Park	£1.00
CCLA Parish Fund	£49,575.13
CCLA Community Fund	£83,391.01
TOTAL	£138,732.02

iii. Financial Analysis 31st December 17 for sign off

The analysis for 31st December 17 was agreed and signed by Cllr Rayner – attachment refers

11. Date of next Parish Council Meeting

The date for the next meeting was proposed for the 07th March 18, at 7.30pm with the date for the interim planning meeting to be advised.

12. Planning Committee to Consider:**1. Applications received**

Application Number	Address	Details	Parish Council Recommendation
TM/18/00060/FL	8 Battlefields Road	Single storey rear extension at ground floor level with a flat roof and fixed roof light to the proposed extension	No Objections
TM/18/00058/FL	Giles Cottage Park Drive	Erection of an oak framed garden room replacing existing tiled overhang	No Objections
TM/18/00103/TPOC	Owls Lodge 7 Court Meadow	T1 and T2 Cherry Tree – to lift the canopy, to carry out a small crown reduction and thin the canopy, T3 Willow Tree – pollard the tree back to the main stem and clear the ivy from the main stem and T4 Holly Tree – to reduce the height of the tree by approximately 1.2m and remove all of the Virginia creeper through the branches	No Objections, subject to officer approval
TM/18/00149/FL	Bower House High Street	Remove ground floor bathroom and bedroom to replace with a kitchen on the ground floor; renovation works to include; removal of the bathroom and two internal walls; removal of decaying ceiling to inspect and repair rotten timbers; installing a new kitchen and the removal of side door to be bricked up with sandstone and lime mortar to blend with	No Objections

TM/18/00150/LB		surrounding external wall. LBA: As above	No Objections
----------------	--	---	---------------

i. Notifications of Decisions

Application Number	Address	Details	Decision
TM/17/03316/FL	Roselawn Borough Green Road	Proposed roof extension and reconstruction of conservatory	Approved on 19 th January 18
TM/17/03105/FL	The Clock House High Street	Change of use of ground floor shop to residential use and external alterations to the building to create a 3-bedroom dwelling	Approved on 29 th January 18

2. Correspondence Received

T&MBC Planning List 'B' No's 18/02, 18/03, 18/04 & 18/05

The meeting closed at 9.05pm

.....:Chairman

.....:Date

WROTHAM PARISH COUNCIL

FINANCIAL ANALYSIS

2017/18

December 17

INCOME

	Open Spaces	General Admin	Allotments	Pavilion	West St Car Park	Parish Plan Doc	Highways	Street Lighting	Burial Grounds	Section 137	St George's Maintenance	St George's Court Disput	VAT Refunds
Total	6,082.10	81,945.65	577.30	8,629.85	0.00	0.00	0.00	0.00	1,707.32	6,100.00		112.00	6,438.73
Precept	6,500.00	81,998.00	560.00	8,500.00					1,500.00				

EXPENDITURE

	Open Spaces	General Admin	Allotments	Pavilion	West St Car Park	Parish Plan Doc	Highways	Street Lighting	Burial Grounds	Section 137	St George's Maintenance	St George's Court Dispute	VAT
Total	22,324.00	26,830.83	466.92	8,699.98	4,354.56	0.00	124.00	2,993.90	4,576.40	7,668.33	4,589.80	7,800.00	7,723.13
Precept	24,300.00	32,335.00	800.00	10,150.00	7,000.00	3,000.00	2,700.00	6,000.00	8,500.00	4,273.00			

WROTHAM PARISH COUNCIL

FINANCIAL ANALYSIS

31 December 17

COMMITMENTS - expenditure

<u>Description of work</u>	<u>Contractor</u>	<u>Anticipated Payment Date</u>	<u>payable pre 15 Sept</u>	<u>payable post 15 Sept</u>
			<u>ex VAT</u>	<u>ex VAT</u>
			(estimate)	(estimate)
Skate Park Improvements	T Powell / P Barden	Various		£100.00
Skate Park Maintenance	T Powell / P Barden	Various		£2,000.00
Skate Park Safety Inspection	RoSPA / KCC			£350.00
Skate Park Insurance				
Internal and External Audit	Various	Various		£0.00
S137 Donation	Various			£1,500.00
Insurance				
Subscriptions / Training / PO Box No Etc				£600.00
Childrens Play Area Safety Inspection	RoSPA			
Provision for Street Light Repairs				£1,500.00
Provision for Street Furniture ie Litter, Cigarette Bins, Multi Crt Lighting				£250.00
Provision for CCTV Pavilion, Multi Court, CPA				£500.00
Provision for maintenance works to Pavilion				£1,000.00
Provision for maintenance work to CPA				£750.00
Provision for planting / general gardening maintenance				£1,750.00
Arboreal works cricket gound / burial ground / churchyard				£500.00
Provision for maintenance work to burial ground				£1,500.00
Provision of managed wild area for dog walking				£2,000.00
West Street Car Park Lease				£2,500.00
Parish Plan Pathfinder Document				£0.00
St George's Court Restrictive Covenant				£2,000.00
St George's Hall				£4,000.00
Winter Maintenance - Salt Purchase				£100.00
Contingency				£1,000.00
			£0.00	£23,900.00
			Total	£23,900.00

Other Regular payments

			<u>payable pre 15 Sept</u>	<u>payable post 15 Sept</u>
Energy charges - Street Lighting	Eon	monthly		£900.00
Energy charges - Pavilion / electricity	Eon	monthly		£600.00
Energy charges - Pavilion / gas	Eon	monthly		£500.00
Energy charges - Multi-Court electricity	Eon	monthly		£75.00
Water supply - Burial Ground	Business Stream	half yearly		£80.00
Water supply - Allotments	Business Stream	half yearly		£300.00
Water Supply - Pavilion	Business Stream	half yearly		£500.00
Rates - Pavilion	Tonbridge + Malling BC	monthly		
Rates - Burial Ground	Tonbridge + Malling BC	monthly		
Rates - West Street	Tonbridge + Malling BC	monthly		£327.00
Salary	Ms L Cox	monthly		£3,765.00
Pension	KCC Pension Fund	monthly		£1,269.00
Office Allowance	Ms L Cox	quarterly		£150.00
Telephone Allowance	Ms L Cox	monthly		£60.00
Mileage	Ms L Cox	business trips		£20.00
Inland Revenue	Tax and National Insurance	monthly		£1,050.00
Village Litter Picking	Various	monthly		£400.00
Grounds Maintenance Charges	Various	various		£2,600.00
Skate Park Daily Inspection	Cast Trading Ltd / BG PC	monthly		£720.00
			£0.00	£13,316.00
			Total	£13,316.00

Notes

COMMITMENTS - income

		<u>payable pre 15 Sept</u>	<u>payable post 15 Sept</u>
Pavilion Football / Cricket Teams			£293.00
Precept	Half Yearly		
Rechargeable Accounts - Skate Park Project			£850.00
St George's Hall Repayment			£6,000.00
Flexi-School			£979.00
VAT - Refund			£337.00
		£0.00	£8,459.00
		Total	£8,459.00

payable pre 15 Sept payable pre 15 Sept

WROTHAM PARISH COUNCIL

FINANCIAL ANALYSIS

31 December 17

PROJECTED - Income

Pavilion	£400.00
Burial Ground	£500.00
St George's Court Restrictive Covenant Donation	£2,000.00
	£0.00
	£2,900.00
	Total
	£2,900.00

BANK BALANCES

Bank Balance as at 30 September 2017	£146,076.82
Committed expenditure to 31 March 2018	£37,216.00
Anticipated income before 15 Sept 2017	£0.00
Anticipated income after 15 Sept 2017	£11,359.00
Estimated balance at 01 April 2018	£120,219.82

Notes ***

No account has been taken of the cost of stationery and other consumables used by the Clerk, Cleaner, Burial Clerk etc
 No allowance has been made for items such as light bulbs, keys and other ad hoc expenditure i.e, uninsured losses, additional insurance premium costs etc

WROTHAM PARISH COUNCIL

FINANCIAL ANALYSIS

2017/18

INCOME

	Open Spaces	General Admin	Allotments	Pavilion	West St Car Park	Community Projects	Highways Winter Prov	Street Lighting	Burial Grounds	Section 137	St George's Maintenance	St George's Court Dispute	VAT Refund	
Total	6,082.10	81,945.65	577.30	8,629.85		41,667.00			1,707.32	6,100.00		112.00	6,438.73	£153,259.95

EXPENDITURE

	Open Spaces	General Admin	Allotments	Pavilion / Shed	West St Car Park	Community Projects	Highways/ Winter Prov	Street Lighting	Burial Grounds	Section 137	St George's Maintenance	St George's Court Dispute	VAT	
Total	22,324.00	26,830.83	466.92	8,699.98	4,354.56		124.00	2,993.90	4,576.40	7,668.33	4,589.80	7,800.00	7,723.13	£98,151.85

Balance Sheet

	<u>Balances at 01 April 17</u>	<u>Balances at 31 December 17</u>
Current Account	350.00	50.00
NatWest Reserve Acct	3,856.39	3,953.18
Barclays 10 Day Savings	0.00	0.00
NatWest Business Savings	10,604.16	9,106.50
Community Skate Park Fund	1.00	1.00
CCLA Fund 1 WPC Savings	34,500.80	49,575.13
CCLA Fund 2 Community Projects	41,655.83	83,391.01
	£90,968.18	£146,076.82

WROTHAM PARISH COUNCIL

FINANCIAL ANALYSIS

2017/18

INCOME

	Open Spaces	General Admin	Allotments	Pavilion	West St Car Park	Community Projects	Highways Winter Prov	Street Lighting	Burial Grounds	Section 137	St George's Maintenance	St George's Court Dispute	VAT Refund	
Total	6,082.10	81,945.65	577.30	8,629.85		41,667.00			1,707.32	6,100.00		112.00	6,438.73	£153,259.95

EXPENDITURE

	Open Spaces	General Admin	Allotments	Pavilion / Shed	West St Car Park	Community Projects	Highways/ Winter Prov	Street Lighting	Burial Grounds	Section 137	St George's Maintenance	St George's Court Dispute	VAT	
Total	22,324.00	26,830.83	466.92	8,699.98	4,354.56		124.00	2,993.90	4,576.40	7,668.33	4,589.80	7,800.00	7,723.13	£98,151.85

Balance Sheet

Balances at 01 April 17

Current Account	350.00
NatWest Reserve Acct	3,856.39
Barclays 10 Day Savings	0.00
NatWest Business Savings	10,604.16
Community Skate Park Fund	1.00
CCLA Fund 1 WPC Savings	34,500.80
CLLA Fund 2 Community Projects	41,655.83
	£90,968.18

Balances at 31 December 17

50.00
3,953.18
0.00
9,106.50
1.00
49,575.13
83,391.01

£146,076.82

WROTHAM PARISH COUNCIL

FINANCIAL ANALYSIS

31 December 17

COMMITMENTS - expenditure

<u>COMMITMENTS - expenditure</u>		<u>payable pre 15 Sept</u>		<u>payable post 15 Sept</u>
<u>Description of work</u>	<u>Contractor</u>	<u>Anticipated</u>	<u>ex VAT</u>	<u>ex VAT</u>
		<u>Payment Date</u>	(estimate)	(estimate)
Skate Park Improvements	T Powell / P Barden	Various		£100.00
Skate Park Maintenance	T Powell / P Barden	Various		£2,000.00
Skate Park Safety Inspection	RoSPA / KCC			£350.00
Skate Park Insurance				
Internal and External Audit	Various	Various		£0.00
S137 Donation	Various			£1,500.00
Insurance				
Subscriptions / Training / PO Box No Etc				£600.00
Childrens Play Area Safety Inspection	RoSPA			
Provision for Street Light Repairs				£1,500.00
Provision for Street Furniture ie Litter, Cigarette Bins, Multi Crt Lighting				£250.00
Provision for CCTV Pavilion, Multi Court, CPA				£500.00
Provision for maintenance works to Pavilion				£1,000.00
Provision for maintenance work to CPA				£750.00
Provision for planting / general gardening maintenance				£1,750.00
Arboreal works cricket gound / burial ground / churchyard				£500.00
Provision for maintenance work to burial ground				£1,500.00
Provision of managed wild area for dog walking				£2,000.00
West Street Car Park Lease				£2,500.00
Parish Plan Pathfinder Document				£0.00
St George's Court Restrictive Covenant				£2,000.00
St George's Hall				£4,000.00
Winter Maintenance - Salt Purchase				£100.00
Contingency				£1,000.00
			£0.00	£23,900.00
				Total
				£23,900.00

Other Regular payments

Other Regular payments		payable pre 15 Sept	payable post 15 Sept
Energy charges - Street Lighting	Eon	monthly	£900.00
Energy charges - Pavilion / electricity	Eon	monthly	£600.00
Energy charges - Pavilion / gas	Eon	monthly	£500.00
Energy charges - Multi-Court electricity	Eon	monthly	£75.00
Water supply - Burial Ground	Business Stream	half yearly	£80.00
Water supply - Allotments	Business Stream	half yearly	£300.00
Water Supply - Pavilion	Business Stream	half yearly	£500.00
Rates - Pavilion	Tonbridge + Malling BC	monthly	
Rates - Burial Ground	Tonbridge + Malling BC	monthly	
Rates - West Street	Tonbridge + Malling BC	monthly	£327.00
Salary	Ms L Cox	monthly	£3,765.00
Pension	KCC Pension Fund	monthly	£1,269.00
Office Allowance	Ms L Cox	quarterly	£150.00
Telephone Allowance	Ms L Cox	monthly	£60.00
Mileage	Ms L Cox	business trips	£20.00
Inland Revenue	Tax and National Insurance	monthly	£1,050.00
Village Litter Picking	Various	monthly	£400.00
Grounds Maintenance Charges	Various	various	£2,600.00
Skate Park Daily Inspection	Cast Trading Ltd / BG PC	monthly	£720.00
		£0.00	£13,316.00
		Total	£13,316.00

Notes

COMMITMENTS - income

<u>COMMITMENTS - income</u>		<u>payable pre 15 Sept</u>	<u>payable post 15 Sept</u>
Pavilion Football / Cricket Teams			£293.00
Precept	Half Yearly		
Rechargeable Accounts - Skate Park Project			£850.00
St George's Hall Repayment			£6,000.00
Flexi-School			£979.00
VAT - Refund			£337.00
		£0.00	£8,459.00
			Total
			£8,459.00
		payable pre 15 Sept	payable pre 15 Sept

WROTHAM PARISH COUNCIL

FINANCIAL ANALYSIS

31 December 17

PROJECTED - Income

Pavilion	£400.00	
Burial Ground	£500.00	
St George's Court Restrictive Covenant Donation	£2,000.00	
	£0.00	£2,900.00
	Total	£2,900.00

BANK BALANCES

Bank Balance as at 30 September 2017	£146,076.82
Committed expenditure to 31 March 2018	£37,216.00
Anticipated income before 15 Sept 2017	£0.00
Anticipated income after 15 Sept 2017	£11,359.00
Estimated balance at 01 April 2018	£120,219.82

Notes ***

No account has been taken of the cost of stationery and other consumables used by the Clerk, Cleaner, Burial Clerk etc
 No allowance has been made for items such as light bulbs, keys and other ad hoc expenditure i.e, uninsured losses, additional insurance premium costs etc

WROTHAM PARISH COUNCIL

FINANCIAL ANALYSIS

2017/18

December 17

INCOME

	Open Spaces	General Admin	Allotments	Pavilion	West St Car Park	Parish Plan Doc	Highways	Street Lighting	Burial Grounds	Section 137	St George's Maintenance	St George's Court Disput	VAT Refunds
Total	6,082.10	81,945.65	577.30	8,629.85	0.00	0.00	0.00	0.00	1,707.32	6,100.00		112.00	6,438.73
Precept	6,500.00	81,998.00	560.00	8,500.00					1,500.00				

EXPENDITURE

	Open Spaces	General Admin	Allotments	Pavilion	West St Car Park	Parish Plan Doc	Highways	Street Lighting	Burial Grounds	Section 137	St George's Maintenance	St George's Court Dispute	VAT
Total	22,324.00	26,830.83	466.92	8,699.98	4,354.56	0.00	124.00	2,993.90	4,576.40	7,668.33	4,589.80	7,800.00	7,723.13
Precept	24,300.00	32,335.00	800.00	10,150.00	7,000.00	3,000.00	2,700.00	6,000.00	8,500.00	4,273.00			