

WROTHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING, HELD ON WEDNESDAY 07th March 18 IN THE WROTHAM PAVILION, HIGH STREET, WROTHAM

Present: P Gillin (Chairman), C Mills, D Beach, R Betts, Mrs P Parker & Mrs B Jackson

In Attendance:

1. **Apologies for absence:**

Cllr's Rayner, Coffin & Denton

2. **Attendance Register**

The register was signed and the following declarations of interests noted.

All Meetings

Cllr's Gillin, Rayner, Betts, Beach, Denton & Mrs Jackson members of Keep Borough's Green

Cllr Beach member of the St George's Bell Ringers

Cllr Gillin member of Friends of Wrotham & Wrotham Xmas Lights

Cllr Mills chairman of Friends of Wrotham

Cllr's Rayner, Gillin & Mrs Jackson (committee member) members of Friends of St George's

Cllr Rayner member of St George's Church of England Wrotham

Cllr Rayner retired member of the Baltic Exchange Ltd

Cllr Rayner life member of the National Trust

Cllr's Rayner & Beach members of Kent Association of Change Ringers

Cllr Rayner assistant Village Magazine Deliverer

Cllr Rayner life member of the Royal National Lifeboat Institute

Cllr Mrs Jackson member of Wrotham Fireworks

Cllr's Rayner, Gillin, Beach, Denton & Mrs Jackson members of the Campaign for the Protection of Rural England – WPC corporate member

Cllr Gillin committee member of Tonbridge & Malling branch of the Campaign for the Protection of Rural England.

Cllr Coffin firework provider for Wrotham

Cllr Mills Village Magazine Editor

Cllr Betts trustee of Tonbridge & Malling Leisure Trust

Cllr Mills committee member of Wrotham Music Festival

Cllr Mills director of charity, Good Food Matters.

Cllr Rayner Conservative Party Member

Cllr Rayner Member of Tonbridge & Malling Conservative Party Executive & Management Committees

3. **Minutes**

The minutes of the meeting held on 07th February 18, were proposed by Cllr Mrs Parker, seconded by Cllr Mrs Jackson and agreed and signed as a correct record by the Chairman.

4. **Public Question Time**

No Public in attendance

5. **Reports if any from County Cllr and or Borough Cllr**

Borough Councillor – Robin Betts

Leader Grant for businesses as this is an EU grant will cease next year. Currently 15 businesses are in the process of applying and 4 have already been awarded a grant. VAT deregistration has increased in the Borough.

By 2046 on average 1 in 4 people will be over the age of 65, this statistic is particularly relevant to St George's Court.

T&MBC has agreed a 3% precept increase resulting in an additional £5.91 to band D properties.

The last Joint Standards Committee discussed the protocol of how sanctions against Councillors are handled.

6. Reports from various Committees

Grounds

WPC contractor Tim Powell has worked tirelessly during the recent week long spell of severe weather, personally man handling 10 tonne of salt into the village gritter, to keep the village moving.

3 companies have been approached in connection with re-surfacing of the Multi-Court, to date 1 quote has been received.

Buildings

The work to the flat roof of St George's Hall has been completed and the internal skylight voids have been infilled. Internal decoration will commence once the walls have dried out.

Highways

WPC is still awaiting the revised quote using lighter construction materials in some areas on the repaving of the High Street from Mark Simmons.

Concern was raised at the obstruction caused in West Street by the on street parking of a large lorry. WPC to send a polite notice to the owner requesting the vehicle to be parked more considerately, to alleviate obstruction to other road users.

Crime & Disorder

No Report

Finance

No Report

Planning

No Report

Skate Park

No Report

Website

Content meeting arranged for Tuesday 13th March 18

Youth

No Report

KALC

No Report

PPP

Matthew Scott the Police Crime Commissioner spends a third of his time dealing with mental health issues. The Crime Commissioner has increased precept requirement by a £1 for every household.

There is to a new initiative to address parking issues in the Borough

CPRE

No Report

7. Correspondence Received

Correspondent	Details	Action
KALC	Have you say on South East Water's draft Water Resources Management Plan 2019 Previously emailed	12 week online consultation opens 28 th February 18 www.southeastwater.co.uk/yourwater/yoursay Individuals to respond
John Winran	Request for the installation of a litter bin outside Harden's store.	The front of the shop is not suitable due to the width of the pavement. The most suitable point along that stretch already has a litter bin.
Highways England	Consultation on M20 Junctions 3 to 5 Smart Motorway Scheme Previously emailed	Individuals to respond
KCC	The Judd School – Education Consultation Please refer to PDF attached to original email. For information on Special Educational Needs and Disabled student strategy http://www.kent.gov.uk/education-and-children/special-educational-needs/send-strategy Previously emailed	Consultation closes 28 th March 18 email responses to school.consultations@kent.gov.uk Individuals to respond
Planning Resource	Planning Issues 2067	For Information
Clerks & Councils Direct	March 2018 Issue 116	For Information

8. Financial Matters

i. Cheques for approval and signature

It was proposed by Cllr Gillin, seconded by Cllr Beach and resolved that the following accounts be passed for payment:

Payable To	Invoice Details	Amount	Cheque No
Tim Powell	CPA Inspections Village Bins Litter Picking CPA Maintenance Winter Maintenance Burial Ground Hedging Clearance Equipment Fuel – receipt attached * Total	30.00 10.00 37.00 148.00 148.00 148.00 7.00 £528.00	BAC 08/02/18
Peter Barden	Street Lights Ivy Removal Litter Picking Burial Ground Hedging Clearance Total	72.00 24.00 96.00 £162.00	BAC 08/02/18
Tim Powell	CPA Inspections Litter Picking Burial Ground Hedging / Clearance / Maintenance Total	20.00 74.00 360.75 £454.75	BAC 16/02/18
Peter Barden	Village Bins Burial Ground Hedging / Clearance / Maintenance Total	10.00 182.00 £192.00	BAC 16/02/18
John Ferguson Fibreglass Roofing Specialist	St George's Hall Roof Repair Hall to contribute	£3,650.00	BAC 20/02/18

Tim Powell	CPA Inspections Village Bins Litter Pick Burial Ground Hedging / Clearance / Maintenance Open Spaces Maintenance Load Village Gritter Total	30.00 10.00 111.00 222.00 55.50 18.50 £447.00	BAC 23/02/18
Peter Barden	Burial Ground Hedging / Clearance / Maintenance Open Spaces Maintenance Load Village Gritter Total	144.00 36.00 12.00 £192.00	BAC 23/02/18
Peter Barden	St George's Hall Repairs / Maintenance Hall to contribute	£192.00	BAC 01/03/18
Tim Powell	CPA Inspections Village Bins Litter Picking St George's Hall Repairs / Maintenance Hall to contribute Winter Maintenance Fuel for towing gritter – receipt attached * Equipment Fuel – omitted from previous invoice – receipt attached * Total	30.00 10.00 37.00 166.50 469.50 20.00 7.00 £740.00	BAC 02/03/18
Lesley Cox	Salary February 18 deductions include pension contribution Telephone Quarterly Office Allowance Open Spaces Black Bags x 200 * Bag Hoops x 15 * Litter Pickers x 15 * WD-40 x 5 * Winter Maintenance Trailer Lock x 2 * Combi Padlock * Salt tonne bag x 2 * Burial Ground Chestnut Fence Posts / Battens / Palins * St George's Hall Total	1,255.75 20.00 150.00 18.70 135.84 55.35 12.98 23.98 20.99 255.00 245.88 17.98 £2,212.45	BAC
HM Revenue & Customs	PAYE / NI February 18	£324.94	BAC
KCC Pension Fund	Pension Contribution February 18	£423.24	BAC
Borough Green PC **	Skate Park Weekdays – Saturday Inspections February 18	£94.08	BAC
Four Seasons Gardens Ltd *	Grounds Maintenance Contract 1 10 th Instalment	£374.20	BAC
NKCS *	Hall / Pavilion Cleaning St George's Hall to contribute	£1,183.71	BAC
J Blewer & Son Ltd *	St George's Hall Materials Hall to contribute	£44.54	BAC
Commercial Services Trading	Operational Inspections 2017-18 Skate Park ***	315.00	BAC

Ltd *	CPA / Multi-Court / Youth Shelter Total	423.00 £738.00	
KCC	West Street Car Park 25 Mar 18 – 23 Jun 18	£1,125.00	BAC
Brenda Jackson	Booking Clerk Expenses Oct 16 – Dec 17	£72.00	BAC

* denotes items including VAT

** denotes 22.3% to be reimbursed

*** denotes 73.3% to be reimbursed

Payments made by Direct Debit / Standing Order Since Previous Meeting 07th February 18

Eon	Pavilion Electricity	£96.00	12/02/18
Eon	Parish Street Lighting	£344.69	15/02/18
Eon	Multi-Court Electricity	£27.41	
BT Group	Parish Email	£5.00	22/02/18
EoN	Pavilion Gas	£55.13	26/02/18
Vodafone	Pavilion CCTV Data Simm	£15.00	28/02/18

ii. Bank Reconciliation for sign off

The following account balances were checked, agreed and signed by Cllr Beach

BANK ACCOUNT BALANCES as at 05th February 18

ACCOUNT	BALANCE
Current	£116.00
Business Reserve	£7,609.32
Business Savings	£3,106.68
Community Skate Park	£1.00
CCLA Parish Fund	£49,588.84
CCLA Community Fund	£83,404.70
TOTAL	£143,826.54

9. Date of next Parish Council Meeting

The date for the next meeting was proposed for the 04th April 18, at 7.00pm, followed immediately by the Annual Parish Meeting at 8.00pm with the date for the interim planning meeting to be advised.

10. Planning Committee to Consider:

1. Applications received

Application Number	Address	Details	Parish Council Recommendation
TM/18/00291/FL	The Pump House Hill Park Farm	Demolition and replacement of existing residential annex and single storey rear extension	Declaration: All members of WPC Planning Committee are known to: and socialise with the applicant. No Objections
TM/18/00341/FL TM/18/00342/LB	The Bull Hotel Bull Lane	Erection of detached function room and rearrangement and formalisation of car park LBA: In conjunction with above. Demolition of existing wash room	Attached refers
TM/18/00438/LDE	Unit 7 Invicta Business Park	Lawful Development Certificate Existing: Use	Deferred to planning committee

	London Road	of land for the storage of planting machinery and associated items and the construction of a hard surface area	
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i. Notifications of Decisions

Application Number	Address	Details	Decision
TM/18/00103/TPOC	Owls Lodge 7 Court Meadow	T1 and T2 Cherry Tree – to lift the canopy, to carry out a small crown reduction and thin the canopy. T3 Willow Tree – pollard the tree back to the main stem and clear the ivy from the main stem and T4 Holly Tree – to reduce the height of the tree by approximately 1.2m and remove all of the virginia creeper through the branches	Application Not Proceeded With on 8 th February 18
TM/17/03505/FL	1 Ford Pace Cottages Ford Lane Wrotham Heath	Demolition of garage and erection of single storey side/rear extension	Approved on 13 th February 18
TM/18/00200/PWC	The Lodge 2 Yaldham Manor Drive	G1 Horse Chestnut x5 – to fell, T2 Pine – to fell and G3 Mature Chestnuts – lightly thin and crown lift	Approved on 19 th February 18
TM/18/00060/FL	8 Battlefields Road	Single storey rear extension at ground floor level with a flat roof and fixed roof light to the proposed extension	Approved on 26 th February 18

2. Correspondence Received

T&MBC Planning List 'B' No's 18/06, 18/07, 18/08 & 18/09

The meeting closed at 7.55pm

.....:Chairman

.....:Date

TM/18/00341/FL The Bull Hotel Bull Lane

Erection of detached function room and rearrangement and formalisation of car park

TM/18/00342/LB The Bull Hotel Bull Lane

LBA: Demolition of existing wash room

Wrotham Parish Council has no objection to the proposals providing three objectives are met:

- The Bowls Club have access to serviced toilets that are conveniently close throughout the development.
- The area is of great historical significance and archaeologists should have every opportunity to examine the site.
- The car park to have a tarmac surface and lined bays.